

**Havana Public Library District
Board of Trustees Regular Meeting
Thursday, July 8, 2021 at 4:45 p.m.
Library Annex at 118 S. Plum**

Minutes for 07/08/2021

I. Call to Order - Meeting called to order by Mark McGrew at 4:57pm

II. Roll Call - Mark McGrew, Janis Hurley, Mary Layton, Mary Ellen Simpson & Amanda Zueck; Library Director Vanessa Hall-Bennett is ill; Marty Balbinot is ill and Stephanie Howerter is on vacation.

III. President's Report - None

IV. Secretary's Report: approval of minutes as received or corrected
HPLD Website needs updated for Library hours, Board Meetings for 2021-2022 as approved last meeting, as well as names of new/resigned Trustees & Officers

a. Minutes from regular meeting, June 10, 2021 – Jan motions to approve the minutes as corrected for her name, Mary Ellen seconds, passed unanimously

V. Correspondence, communications, and public comment

- Library Director send an email regarding staff concern for a policy for unvaccinated children as some patrons are becoming progressively more combative about masking their children under the age of vaccination – board had previously decided to follow CDC guidelines to be adjusted by Vanessa as CDC updates policies. Mark thinks that people not masking children under age 12 is a problem that falls under the Disruptive Patron Policy. He believes that in order to be fiscally responsible given loss of income and future pay increases that no separate policy needs to be drafted by the lawyer, the library like other businesses and institutions has rules that must be followed or you will be asked to leave per the Disruptive Patron Policy.

VII. Librarian's (Vanessa Hall-Bennett) report

- Mary Layton asked that an additional metric be noted for the future:
How many patrons are coming in versus doing curbside pickup?

VIII. Unfinished Business - None

IX. New Business – Next Meeting the board needs to tour the Old Annex, plan a review of expenses/costs/incomes, and discuss staffing the booth and book sale at Oktoberfest

X. Public Comment - None

XI. Adjournment – Mary Ellen motions to adjourn, Amanda seconds, passed unanimously.