

**Havana Public Library District
Board of Trustees Regular Meeting
Thursday, July 14, 2022 at 4:00 p.m.
Library Annex at 118 S. Plum**

AGENDA

- I. Call to Order
- II. Roll Call
- III. President's Report
- IV. Secretary's Report: approval of minutes as received or corrected
 - a. Minutes from regular meeting, June 9, 2022
 - b. Minutes from special meeting, June 23, 2022
- V. Correspondence, communications, and public comment
- VI. Treasurer's Report
 - a. Monthly budget report and review of bills payable June 2022
- VII. Librarian's (Vanessa Hall-Bennett) report
- VIII. Unfinished Business
 - a. Plumbing for cold water to blue restroom – Vanessa will report estimates
 - b. Rental Property and Rental Income – Mark to present Lease and List of Repairs
 - c. Tax Levy Information – Mark to talk to Lawyer
 - d. Library Holidays (Voting Day) – Vanessa Report from HR Source
 - e. Update on Library Foundation Book Sale at Oktoberfest?
 - f. Lawn Maintenance
- IX. New Business
 - a. Appointment of Trustee to Vacant Library Board Position
 - b. Oath of Office/Swearing-in of New Library Trustee
 - c. Nonresident Fee
 - d. World Book Online Renewal
 - e. HR Source Renewal
 - f. Amendment to HPLD Bylaws for Meeting Time
 - g. Registered Sex Offender Policy
 - h. OMA/FOIA training and requirements
 - i. Volunteers/Volunteer Forms
 - j. 213 W Adams Annex/Boiler Room
- X. Public Comment
- XI. Adjournment